

GOVERNANCE

ADMINISTRATIVE UNIT

Pursuant to the provisions of Education Code Section 56030 et seq., the AU shall receive and distribute regionalized service funds, provide administrative support and coordinate the implementation of the Sonoma County Local Plan for Special Education in Charter Schools participating in the Charter Consortium for Special Education. The AU shall perform such services and functions required to accomplish the goals set forth in the plan.

The development of the annual service and budget plan shall coincide with the AU budget process.

California Education code Section 56200(c)(2) requires that the Local Plan, “specify the responsibilities of each participating county office and district governing board in the policy-making process, the responsibilities of the superintendent of each participating district and county in the implementation of the plan, and the responsibilities of district and county administrators of special education in coordinating the administration of the plan.” In accordance with this provision, the Sonoma County Charter Consortium for Special Education has developed the following governance structure and policy development and approval process.

RESPONSIBILITIES OF EACH GOVERNING BOARD IN THE POLICY-MAKING PROCESS AND PROCEDURES FOR CARRYING OUT THE RESPONSIBILITY

The governing board for each LEA charter and the County Board of Education approves the Agreement for Participation, Representations and Warranties, and the Local Plan for Special Education. As described within those documents, the Boards of Education delegate the administrative policy-making process and procedures for carrying out that responsibility to the governance structure of the SELPA.

RESPONSIBILITIES OF CHIEF EXECUTIVE OFFICERS-CHARTER EXECUTIVE COMMITTEE

The Charter Executive Committee, which includes the SELPA Director, approves policies and makes recommendations on special education financial matters to the Charter Council. The Executive Committee shall be made up of five (5) members of the Operations Council who will be selected by the Council by majority vote. The Sonoma County Superintendent shall serve as an ex officio member of the Executive Committee.

The Charter Executive Committee is responsible for:

- A. Approval of policy for special education programs and services which relate to the Charter SELPA Consortium.
- B. Approve requests to the risk pool as appropriate.
- C. Addressing specific needs of individual LEA Charters as the need arises.

- D. Organizing the subcommittees as necessary to meet special needs of the Charter SELPA Consortium;
- E. Receiving and reviewing input from the Community Advisory Committee.

Minutes of the Executive Committee meetings shall be transmitted to the full membership of the Council. In addition, financial issues regarding special education and other issues which are felt should be considered by the Council shall be placed on the agenda for discussion and/or action of the scheduled meetings.

CHARTER COUNCIL

A Charter Council will be in operation for the SELPA consisting of the Chief Executive Officers of each LEA. Organizations that operate more than one charter school may have a single representative for all schools operated, but such representative shall have a number of votes equal to the number of schools represented. A majority of the LEAs included in the Charter SELPA shall constitute a quorum. This group would meet regularly with the County Superintendent of Schools and/or designees to direct and supervise the implementation of the Local Plan.

CHARTER STEERING COMMITTEE

This Steering Committee serves in an advisory capacity to the SELPA Director. Each Charter School is entitled to select one representative for this committee – either a teacher or an administrator. Representatives commit to a full year of service, which would include meeting regularly for the purpose of advising the SELPA Director and receiving and disseminating direct program/instructional information.

SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE- CAC

Each Charter School shall be entitled to select a parent representative to participate in the Special Education Community Advisory Committee to serve staggered terms in accordance with E.C. § 56191 for a period of at least two years. Selected parents will be the parent of a child with a disability. This group will advise the SELPA Director on the implementation of the Sonoma County Local Plan for Special Education in Charter Schools (“Local Plan”) as well as provide local parent training options in accordance with the duties, responsibilities and requirements of E.C. § 56190-56194.

Because of the geographic diversity anticipated within the Sonoma County Charter SELPA, many meetings will be conducted through the use of teleconferencing or video conferencing.