

POLICY 6

FEE FOR SERVICE MODEL FOR SCOE COURT AND COMMUNITY SCHOOL PROGRAM

Adopted by Superintendents' Council 1/7/02

Revised 6/2/03

SONOMA COUNTY SELPA**FEE FOR SERVICE MODEL FOR SCOE COURT AND COMMUNITY SCHOOL PROGRAM**

The following are components of the special education funding model for the Court and Community School program:

1. The Court School's special education budget will be separated from the Community School's special education budget. Any ending balance in the Court School's special education budget will be used to support the Community School's special education budget. Any deficit in the Court School's special education budget will be the responsibility of SCOE.

For purposes of developing the respective budgets, actual costs attributed to the programs will be utilized. In the area of administrative and clerical costs where both programs share staff, the proration of such costs between the programs will be based on prior year student enrollment data for each program through March 30.

2. Both programs will receive special education revenues from the SELPA's funding allocation plan. In the case of the Community School program, a modified fee for service will be established to address the difference between the revenues and expenditures.
3. Components of the modified fee for service model for the Community School program include the following:
 - a. A daily rate is established for special education students. Districts are billed monthly on number of days of enrollment, not attendance.
 - b. A preliminary daily rate for special education students for the following year is established by May 1 using prior year enrollment and fiscal data as well as projected expenditures.
 - c. The billing for the months of July through October is established at the preliminary daily rate.
 - d. A final daily rate is established by November 1 which cannot exceed the preliminary rate. Adjustments to the billings for July through October are made at this time.
 - e. Any excess dollars collected are used to adjust the daily rate for the subsequent year.

- f. An indirect cost shall not be charged to the special education program budget by SCOE.
- g. If a district intends to develop a program to serve students who would normally be served by the Community School program the following year, it must notify SCOE by no later than December 1.
- h. For the 2003-2004 school year only, districts may develop bilateral agreements with SCOE to either pay supplemental costs or provide supplemental services beyond the daily rate in order for an intensive program to be made available for certain students.